

Company number: 00215991

**The Companies Act 2006**  
**Company Limited by Guarantee and not**  
**having a Share Capital**

**Rules of Club Membership**  
**of**  
**Blackheath & Bromley Harriers AC Limited**  
**(Clause 6.1 amended at 2023 AGM)**  
**(Clauses 1 – 11 amended at 2024 AGM)**

**1. Basis and Amendment of Rules**

These rules (**Rules**) are made pursuant to Article 42 of the Articles of the Club and may be altered, added to or revoked by the Trustees, subject to the powers of review of the Club in general meeting in Article 42.2

**2. Definitions and Interpretation**

2.1 In these Rules, the following words have the following meaning:

<b>Articles</b>	the articles of association of the Club from time to time;
<b>Board</b>	the board of Trustees of the Club;
<b>Centre</b>	the Norman Park Community Sports Centre, Norman Park, Hayes Lane, Bromley, Kent BR2 9EG, held by the Club on long lease from the London Borough of Bromley
<b>Club</b>	Blackheath & Bromley Harriers AC Limited, (company number 00215991) a registered charity under charity number 1173422;
<b>Club Committees</b>	the Club Executive Committee, the Finance & Admin Committee, the Governance & Standards Committee and such other committees as shall from time to time be established by the Trustees pursuant to Articles 33 and 42.
<b>Club Executive Committee</b>	the Club Committee established for the purpose of managing the athletics and related activities of the Club in accordance with its Terms of Reference;
<b>Club Members</b>	has the meaning given in article 1.1 of the Articles, being those members of the Club who are granted a designated level of club membership under these Rules;
<b>Club Premises</b>	those parts of the Centre available for use by Club Members pursuant to Rule 8;

<b>Finance &amp; Admin Committee</b>	the Club Committee established for the purpose of managing and advising the Trustees about the financial affairs of the Club
<b>Governance &amp; Standards Committee</b>	the Club Committee established for the purpose of managing and advising the Trustees about the corporate governance of the Club
<b>Grievance and Disciplinary Committee</b>	the Club Committee established for the purpose of managing and implementing the Grievance & Disciplinary Policy of the Club
<b>Home Countries</b>	England, Scotland, Wales and [Northern] Ireland;
<b>Legal Members</b>	the legal members of the Club for the purposes of the Companies Act 2006, in each case being a legal person who has their name entered in the Club's register of members;
<b>Membership</b>	membership of the Club-by-Club Members;
<b>Operator</b>	the Operator employed by the Club from time to time to manage the operation and maintenance of the Centre
<b>Terms of Reference</b>	relating to a Club Committee, the rules established from time to time by the Trustees governing the composition and terms of reference of, and the procedures applicable to the conduct of business of, such committee;
<b>Trustees</b>	the trustee directors of the Club from time to time.

2.2 In these Rules, unless the context requires otherwise, the definitions and rules of interpretation set out in the Articles shall apply.

2.3 Except where expressly permitted in the Articles, no rule or bye law shall be inconsistent with or shall affect or repeal anything contained in the Articles. Where there is otherwise any inconsistency between these Rules and the Articles, the provisions of the Articles shall prevail.

2.4 Unless the context otherwise requires, a reference to one sex shall include a reference to the other sex.

2.5 Subject to the Articles and these Rules, in the event of any ambiguity the Trustees shall have the power to rule on the interpretation of these Rules.

### 3. **Aims and objectives**

The aims and objectives of the Club will be as set out in the Articles and include:

3.1 to promote community participation in healthy recreation by providing facilities for sports and physical activities which improve fitness and health, including running and athletics (facilities in this rule 3.1 means land, buildings, equipment and organizing sporting and physical recreational activities);

3.2 to offer coaching, officiating, training and competition opportunities in track & field, cross country, road running and race walking;

3.3 to ensure a duty of care to all Club Members and Legal Members of the Club;

- 3.4 to provide all its services in a way that is fair to everyone;
- 3.5 to ensure that all present and future Club Members and Legal Members receive fair and equal treatment in accordance with these Rules;
- 3.6 to be non-profit making, but any surpluses made are to be re-invested for public benefit, including the benefit of Club Members and Legal Members.

#### 4. **Membership**

- 4.1 Under Articles 9 to 10 the Club may have:
  - 4.1.1 Legal Members (in respect of which, the applicable provisions relating to the admission of, rights exercisable by and attaching to Legal Membership are set out in the Articles);  
and
  - 4.1.2 Club Members (who may include Legal Members) who pay a subscription (or whose subscription is waived) to the Club in return for certain rights and privileges in relation to, amongst other things, participation in the Club's activities and/or access to its facilities.
- 4.2 The following shall be entitled to apply for admission as Full Members under Article 10 and, if accepted, shall be entitled to vote pursuant to Article 16 (and Rule 4.7.3):
  - 4.2.1 adults (persons aged 20 (twenty) years or over) who play or participate in any sport organised by the Club;
  - 4.2.2 parents of any person aged under 18 (eighteen) years who plays or participates in any sport organised by the Club;
  - 4.2.3 former players or participants (aged 20 (twenty) years or over) who for reasons of age or ill health are no longer able to play or participate;
  - 4.2.4 volunteers and helpers (aged 20 (twenty) years or over) who assist with the running of the Club;
  - 4.2.5 supporters (aged 20 (twenty) years or over) who help the Club to raise funds and provide a pool from which volunteers may be drawn;
  - 4.2.6 persons (aged 20 (twenty) years or over) recognised as having made an outstanding contribution or given long service to the Club.
- 4.3 The following shall be entitled to apply for non-voting Club Membership under Article 10:

- 4.3.1 any person aged under 20 (twenty) years who plays or participates in any sport organised by, or assists in the running of, the Club;
- 4.3.2 those meeting the criteria in Rule 4.7.4 who wish to become associate members.
- 4.4 All Club Members and non-member Trustees will be subject to the Articles and these rules (**Rules**) and by joining the Club will be deemed to accept the Rules.
- 4.5 Each Trustee of the Club:
  - 4.5.1 shall be a Legal Member; and, if not already a Club Member,
  - 4.5.2 may apply to become a Club Member under rule 5 below.
- 4.6 All Legal Members may be liable under Article 7 to contribute an amount not exceeding £1 (one pound) to the Club in the event of a winding up.
- 4.7 Club Members will be enrolled in one of the following categories:
  - 4.7.1 **Full Member** (aged 20 (twenty) years or over): entitled to all benefits and activities, athletic, social and administrative, offered by the Club;
  - 4.7.2 **Junior Member** (aged under 20 (twenty) years or full-time student): entitled to all benefits and activities (athletic, social and administrative) offered by the Club but shall not be entitled to vote;
  - 4.7.3 **Family Member** (one or both parents/guardians + children 10 to 18 years): those members aged 20 (twenty) years or over shall be entitled to all benefits and activities (athletic, social and administrative), offered by the Club (including the right to vote). Those members aged under 20 (twenty) years or full-time students shall be entitled to all benefits and activities (athletic, social and administrative), offered by the Club but shall not be entitled to vote;
  - 4.7.4 **Associate Member:** for coaches, officials, and parents etc. to be associated with the Club. They may not compete, or have competed, for the Club, serve on the Club Executive Committee or vote at a meeting of the Club Members. In exceptional circumstances, one of the Club Executive Committee members may recommend Associate Membership for an existing Full Member, whether or not that Member has previously competed for the Club, where other criteria may result in that Member otherwise leaving the Club;
  - 4.7.5 **Life Member:** existing Full Members may be, in particular cases, (e.g. Olympic

selection, personal circumstances etc.) recommended by the Club Executive Committee to the Trustees, who have the power to award Life Membership without obligation to further payment of subscription; and

4.7.6 Honorary Member: at the instigation of the Club Executive Committee, the Trustees have the power to invite persons who are deserving of recognition, to become Honorary Members for life, which would carry the conditions of Associate Members.

## 5. **Admission to Membership**

5.1 Legal Members may only be appointed and removed in accordance with the provisions of the Articles.

5.2 Every candidate for admission to Membership of the Club must complete and sign an official Club application form; in the case of a candidate under the age of 16 (sixteen), the form must be countersigned by a parent or guardian. Every application must be proposed and seconded by 2 (two) existing Club Members, at least one of whom must have been a Club Member for at least 3 (three) years. Every application must be accompanied by the appropriate subscription and any joining fee; in the event of rejection the monies will be returned. The name and address of any candidate must be displayed in the Centre for at least 2 (two) days prior to election. The election of any candidate will be considered by the Club Executive Committee at the first possible meeting after that, and the decision will be by simple majority of those present. In particular circumstances, elections may take place:

5.2.1 at ad hoc meetings, providing a quorum of not less than 5 (five) Club Executive Committee members are present; or

5.2.2 at ad hoc meetings held by teleconference or by such other means so that not less than 5 (five) Club Executive Committee members can communicate with each other; or

5.2.3 by email confirmation from not less than 5 (five) Club Executive Committee members; and a written record of candidates and those present or those who voted is kept for subsequent confirmation at the next Club Executive Committee meeting.

## 6. **Subscription rate**

6.1 The subscription rate shall be reviewed annually by the Club Executive Committee to determine any change, taking advice from the Finance & Admin Committee. The subscription year shall run from 1st January in each calendar year. If at any time an increase in excess of the greater

of 10% (ten per cent) or the increase in the CPI index is deemed necessary, notice of the proposal will be posted at least 21 (twenty-one) days before the next meeting of the Club Members who are entitled to attend and vote. The notice may be communicated by e-mail as an alternative to posting. A pro rata subscription fee will be due on election at the rate of one-twelfth of the annual subscription for each complete month to 31st December for Club Members who are elected during the calendar year and then on the 1st January in subsequent years.

- 6.2 All Full Members of at least fifteen years membership, having reached the age of sixty, may pay the reduced Membership subscription rate equal to 50% (fifty per cent) of the Full Member subscription rate. Any Full Member who is long-term unemployed may also pay a reduced rate equal to 50% (fifty per cent) of the full subscription rate on production of satisfactory evidence to the Club Executive Committee of unemployment for a period of at least 6 (six) months at the date the applicable subscription falls due. Such Full Member(s) will return to and be obliged to pay the Full Member subscription rate the year following any reemployment.
- 6.3 A special rate for recruitment or promotional purposes, payable at the time of election of applicants under 15 (fifteen) years only, may be introduced at the discretion of the Club Executive Committee.
- 6.4 Additionally, any Club Member whilst in full time further and higher education, may be eligible to have their annual subscription waived by the Treasurer on recommendation by the Chair of Active athletics. Any Full or Junior Member who is individually selected to represent the United Kingdom, or any of the (4) four Home Countries for an international competition to represent the United Kingdom or England, will be excused further payment of subscriptions until one year after such international representation ceases.
- 6.5 The Membership Secretary shall place before the Club Executive Committee the name of any Club Member whose subscription has remained unpaid for 6 (six) months. The Club Executive Committee shall confirm that (i) at least one months' notice in writing has been sent to such Club Member, either addressed to the Club Member's last known address, or, where a Club Member has provided an email address by electronic mail, to the Club Member's last known email address, informing such Club Member that their membership will cease in accordance with Article 11 unless the overdue amount is paid in full within one month and (ii) that such payment has not been received by the end of that month. The Club Executive Committee shall record the

cessation of membership and notify the Trustees.

## **7. Committees**

7.1 All Club Committees shall be governed by and exercise their powers in accordance with their respective Terms of Reference.

7.2 Each Committee shall have the power to appoint sub-committees, as necessary, to assist with its work, any such appointment to be (a) subject to appropriate terms of reference consistent with these Rules and their own, respective terms of reference and (b) to be reviewed on an annual basis.

## **8. Club Premises**

8.1 The Club Premises will be open to Club Members during such periods and at such times as may be decided by the Trustees in consultation with the Operator and in accordance with the Club's lease of the Centre.

8.2 The Trustees shall make such arrangements as they may consider appropriate from time to time for the provision, preparation, service, and storage at the Centre of food and beverages, including intoxicating liquors. The hours and conditions of serving intoxicating liquor will be in accordance with those prescribed by the Local Authority.

8.3 The Trustees may, in their absolute discretion from time to time, delegate any and / or all property related matters to the Operator.

## **9. Rights and Privileges of Club Members**

9.1 Voting Club Members are entitled under the Articles:

9.1.1 to receive notice of, attend and speak at general meetings of the Club (either in person or through his or her proxy);

9.1.2 to propose and second candidates for election as Trustees;

9.1.3 to vote (unless otherwise stated in these Rules) at general meetings (either in person or through his or her proxy) on:

9.1.3.1 the proposed appointment or removal of the Trustees and members of the Club Executive Committee; and

9.1.3.2 any proposed disposal of the Club's assets to which Article 21.3 applies;  
and

9.1.3.3 the alteration or repeal of any changes to these Rules:

9.1.4 to receive all Club publications (which, for the avoidance of doubt, may be hard copy and/or electronic); and

9.1.5 to such other Club Membership rights as the Club in general meeting shall from time to time determine.

9.2 Non-voting Club Members are entitled under the Articles to:

9.2.1 receive all Club publications (which, for the avoidance of doubt, may be hard copy and/or electronic); and

9.2.2 such other Club Membership rights as the Club in general meeting shall from time to time determine.

9.3 For the avoidance of doubt, unless authorised expressly by the Board, no Club Member (voting or non-voting) may hold himself out as being authorised to bind the Club on any matter nor may he hold himself out as being authorised to deal in any manner with the Club's assets. Non-observance of this rule 9.3 may be investigated as a disciplinary matter under rule 10 below.

## 10. **Grievance & Discipline and Appeals**

All relevant complaints regarding the conduct of Club Members, or of any other person who is bound by any of the Club's Codes of Conduct shall be dealt with in accordance with the Grievance & Disciplinary Policy and Procedures of the Club as approved by the Trustees from time to time.

## 11. **Events**

Club events will be held only as approved by the Club Executive Committee. Open events, promoted by the Club, will be controlled by a sub-committee appointed by the Club Executive Committee.