



## **BLACKHEATH & BROMLEY HARRIERS AC**

### **PRIVACY POLICY**

#### **Introduction**

Blackheath & Bromley Harriers Athletics Club ('the Club') are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, the Club is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

#### **What personal data we hold about you**

You may give us information about you by filling in forms or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the Club. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated Clubs with which you are registered and birth sex (Athletics Data). We may also ask for other relevant data including disability, parent/guardian details (for under 16's), town of birth and occupation/school.

#### **Why we need your personal data**

We need your Athletics Data to administer your membership and provide the membership services you are signing up to when you register with the Club. Our lawful basis for processing your personal data is that we have a contractual obligation to you, as a member, to provide the services you are registering for.

Reasons we need to process your data include, but are not limited to:

#### **For training and competition entry**

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter events;
- sharing personal data with facility providers to manage access to the track or check delivery standards; and
- sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.

#### **For funding and reporting purposes**

- sharing anonymised data with a funding partner as condition of grant funding e.g., Local Authority, British Athletics etc.
- analysing anonymised data to monitor Club trends; and
- sending a club survey to improve your experience as a Club member.

### **For membership and Club management**

- processing of membership forms and payments;
- sharing data with Club officers to provide information about club activities, membership renewals or invitation to social events;
- promote Club activity;
- publishing of race and competition results; and
- sending information about selling Club kit or fundraising.

### **For Blackheath & Bromley Street to Stadium Academy (In addition to the above)**

- processing of membership forms;
- sharing data with Club officers to provide information about club activities, membership renewals or invitation to social events;
- sharing of data inducing disability, medical etc. with British Athletics for funding as well as for classification reasons;
- sharing of data for competition including any classifications;
- attendance at sessions with British Athletics.

Any health and disability data we hold about you is only processed for the purpose(s) of passing health data to coaches and team managers, and, where relevant for classification applications, to allow the safe running of training sessions and events. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we ask for at the point of collecting it.

The Club uses several social media platforms e.g., Facebook, WhatsApp, Instagram and Twitter. All members are free to join our pages/groups on these platforms if eligible to do so. If you join one of the social media pages/groups, please note that the providers of the social media platform(s) have their own privacy policies and that the Club does not accept any responsibility or liability for these policies. Please check their policies before you submit any personal data on the Club social media pages.

Please note that the Club has a separate policy for use of such media. This is available on the Club's website:

<https://bbharriersac.org.uk/docs/Blackheath%20and%20Bromley%20Social%20Media%20Policy.pdf>

### **Who we share your personal data with**

When you become a member of the Club you can also choose to be registered as a member of England Athletics Limited. If you would like to register as a member of England Athletics Limited, you do this on the Club membership application/renewal form. We will then provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics online portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org). Please be aware that should you ever wish to compete in your sport for the Club you will have to register with England Athletics Limited at that time.

The Club does not supply any personal data it holds for this purpose to any other third party. The Club's data processing requires your personal data to be transferred outside of the UK for the

purpose of hosting etc. Where the Club does transfer your personal data overseas it is with the appropriate safeguards in place to ensure the security of that personal data.

### **How long we hold your personal data**

We will hold your personal data on file for as long as the Club needs it and has justifiable reasons to keep it. Athlete data is updated every year on annual membership forms. Any personal data we hold about you will be securely destroyed at your request in the event of your membership ceasing. Your data is not processed for any further purposes other than those detailed in this policy.

### **Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office, about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us, we may not be able to register or administer your membership.

### **Photography and Images**

The Club's policies related to the taking and publication of photographs and video film of members is contained in the Club's Social Media Policy. It may also be appropriate for coaches and those assisting them to use film and photography as training aids. Any such images should not be shared with third parties without the subject's specific consent. To the extent the use of such images constitutes the processing of data, the terms of this policy shall apply accordingly.

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